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YOUNG PEOPLE'S
LANGUAGE SCHOOL

GAC APPLICATION FORM

A. 2010-2011 School Year Program Application

Date of Application: _____
day/month/year

PLEASE COMPLETE ALL PAGES OF THIS FORM AND PRINT CAREFULLY IN ENGLISH!

B. Student Information

Student Family Name: _____

Student Given Name: _____

Gender: Male Female

Country of Birth: _____

Date of Birth: _____
day/month/year

Citizenship: _____

First Language: _____

Student Address in Home Country: _____

City: _____

State/Province: _____

Country: _____

Postal Code: _____

Telephone Number: _____

Fax Number: _____

Student Email Address: _____

C. Parents *(for students under the age of 18 years)*

Father

Family Name: _____

Given Name: _____

Telephone Number (at work): _____

Email Address: _____

Mother

Family Name: _____

Given Name: _____

Telephone Number (at work): _____

Email Address: _____

D. School Record

Original or certified copies of transcripts or school records from the previous 2 years and certified proof of high school graduation translated into English are required of all GAC applicants.

Name of last school attended: _____

Location: _____

Last grade/year completed: _____

Most recent Grade Point Average: _____

Month your school year begins: _____

Month your school year ends: _____

G. Your Health

An up-to-date immunization record is required by the Ottawa Public Health Department and the Ottawa-Carleton District School Board for all students applying for more than 8 weeks of full-time study.

Do you have any medical conditions? Yes No

Do you take any medication? Yes No

Do you have any allergies? Yes No

If you answered YES to any of the above, please describe: _____

Do you have a perceived or documented learning disability, physical handicap, social integration difficulty, behavioural concern or history of criminal behaviour? Yes No

If you answered YES to the above, please describe: _____

H. Agent information

This section is to be completed by the representing agent if the student is registering through an agency.

Please indicate your status: OCDSB/OCENET representative New Agent

Name of Agency: _____

Agent Address: _____

City: _____ State/Province: _____

Country: _____ Postal Code: _____

Agent Telephone Number: _____ Fax Number: _____

Agent Cellular Telephone Number: _____ Agent Email Address: _____

This section must be completed by the student's parent or by the student if the student is over the age of 18, in order to authorize the above designated agent to receive and transmit personal information about the student.

I authorize _____ to receive personal, academic, and homestay information
name of agent

of _____ on my behalf.
name of student

Are all documents to be sent to the agent? Yes No

I. Terms and Conditions

- Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board are not liable for losses/expenses that may be incurred as a result of Young People's Language School being unable to provide programming owing to labour disputes, inclement weather conditions or other causes beyond its control.
- Canada and Ottawa are very safe by world standards. While the student will be generally supervised, such supervision cannot be constant and Young People's Language School cannot guarantee the student's safety. Therefore, should the student be injured while studying in Canada, Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board will not be held liable.
- If the student's educational needs are greater than disclosed on the application, Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board reserve the right to charge for extra support if such support is available.
- Any inaccuracy in the application is grounds for Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board to terminate the agreement and send the student home without refund and at the parent's and/or student's own expense.
- Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board, their officers, employees, agents, volunteers and representatives will not be held responsible for any loss or injury suffered by the student during periods of travel and/or study. If the student becomes ill or incapacitated, Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board and their representatives may take such action as is considered necessary, including securing medical treatment and transporting the student home at his/her expense.

I have read the above and understand the student participation agreement, the terms and conditions, and the refund policy. I verify that everything stated in this application is true and can be relied upon by Young People's Language School in offering programming to the student.

I also understand that my signature gives permission for:

- the student to participate in any fieldtrip arranged by Young People's Language School, the Ottawa-Carleton Education Network or the Ottawa-Carleton District School Board;
- Young People's Language School, the Ottawa-Carleton Education Network and the Ottawa-Carleton District School Board to use photographs of the student, and/or artwork and/or written work produced by the student in any promotional material and/or professional media for Young People's Language School.

Mother's Name: _____ Mother's Signature: _____

Father's Name: _____ Father's Signature: _____

Student's Name: _____ Student's Signature: _____



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For payment by Visa or MasterCard credit cards, please provide the following information:

Card Number: _____ Cardholder's Name: _____

Expiry Date: _____ Authorized Amount: _____

Signature: _____ VISA MasterCard

For payment by bank draft, international money order or certified cheque, please make item payable to Ottawa-Carleton Education Network.

Total amount enclosed using bank draft, international money order or certified cheque: _____

J. Refund Policy

- **If Immigration Canada refuses you entrance to Canada:** Full refund minus the \$125.00 registration fee.
To obtain the refund, you must request a refund in writing. Your request must include the letter of refusal from Immigration Canada and the original letter of acceptance from Young People's Language School.
- **If you cancel before you arrive in Canada:** Refund of tuition fee paid minus \$400.00.
To obtain a refund, you must cancel in writing before starting your program.
- **If you cancel after you arrive in Canada or if Young People's Language School expels you from the school:**

Please refer to the refund information outlined below. To obtain a refund, you must cancel in writing.

Less than 10% of program completed:	Total fees paid minus 50%
10-30% program completed:	Total fees paid minus 70%
More than 30% of program completed:	No refund

You will receive any refund due to you within 30 days of Young People's Language School receiving written notice of cancellation or YPLS notice to you of dismissal. Students who enroll or pay through an agent and are granted a refund will receive that refund from their agent.

K. How did you hear about us?

I learned about Young People's Language School from:

- Friend or relative Education fair Government office Advertisement
- Canadian Education Centre (CEC) office Agent: _____
- Young People's Language School Website Other: _____

Please keep a photocopy of this application form for your reference